## Click&Meet 5

Pro-Producer Sub-Conference Rooms



## **Sub-Conference Rooms**

## We have made some improvements and changes to Sub-Conference Rooms.

If you use Sub-Conference rooms with participants and speakers, please see the notes below for new muting/unmuting options.

## **Closing Sub-Conference Rooms:**

- Click Sub-Conferences again or Click the 😣
  - Mute All Participants (P) Toggle On/Off
    - Mute All Speakers (S) Toggle On/Off
      - \*If you have speakers that you want to persist in a muted/unmuted state, select mute Participants and do not select mute Speakers
    - Closing sub-conference rooms will return all individuals to the Main Conference room
- Click Close Sub-Conference Rooms

Heather Elder
Close Sub-conference Rooms
Closing sub-conference rooms will return all individuals to the Main Conference room.
Participants
Speakers
Un-muting Speakers and/or Participants will disable the Mute All Quick Command. Connecting parties will not be muted.
Cancel Close Sub-conference Rooms
* Close Sub-conference Rooms
Closing sub-conference rooms will return all individuals to the Main Conference room.
Participants
Speakers
Un-muting Speakers and/or Participants will disable the Mute All Quick Command.
Connecting parties will not be muted.
Cancel Close Sub-conference Rooms



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