

Account Level Settings

OAM (Online Account Management) lets you set Default Account Level Settings that govern the default settings for every room within your account (until specifically changed at the room level).

Customize Account Level AudioOne Room Settings

- From the Account Level: Click the **Rooms** Tab
 - Click **Default Settings**
 - **Room Settings** – Affect the room itself (i.e. number of allowed participants, mandate billing codes, enabling recording, etc.)
 - These settings can only be changed to a lesser amount than the default, if you are interested in an increase please contact support.
 - **In Call Features** - Affect the call and the call experience (i.e. Mute All, Access Codes, Roll Call)
 - Change the settings you wish to enable/disable for the rooms on your account
 - Click **Save Settings**
 - A Warning Message will display: *“Changing default settings will affect all rooms unless explicitly set at the room level, Continue?”*
 - Click **OK** to validate the changes
 - Then **OK** again to confirm

The screenshot displays the MeetingOne Account Level Product Settings interface. The 'Room Settings' tab is active, showing various configuration options such as Maximum Participants (100), Maximum Subconferences (20), and In Call Features like Mute All (Yes) and Disable Participant Self Mute (No). A warning dialog box is overlaid on the settings, asking for confirmation to change default settings. The 'Save Settings' button at the bottom right is highlighted with a blue box. In the right-hand sidebar, the 'Default Settings' button is also highlighted with a blue box. An alert box at the bottom left indicates that the settings have been saved.