

*Your Meetings, Your Schedule,
Your Way.*



ScheduleOne

Outlook Plugin

With ScheduleOne, the ease of customizing Adobe Connect meeting invitations, scheduling integrated audio conference calls, and even creating new web rooms is just a few of the exclusive features available.

This advanced Outlook plugin offers the ability to do all this and more without ever having to leave Outlook. Streamline your team's communications with this powerful and innovative conferencing toolbar only from MeetingOne!

With the ScheduleOne plugin for Outlook, you can...

- Access Adobe Connect rooms and **Click&Meet** directly from Outlook with Single Sign On (SSO).
- Create custom rich text audio/web calendar invite templates.
- Instantly view or download recordings and content.
- Add, modify or delete web rooms from Outlook.
- Automatically synchronize web and audio room changes.

Sign up for a FREE trial of ScheduleOne to see it in action!

Ask your MeetingOne representative or go to: <http://info.meetingone.com/scheduleonetrial>

Add exclusive advanced plugin features:

- Activate web and/or audio room pooling to enhance meeting security by avoiding back-to-back meetings using the same web and/or audio room.
- Create a new web room instantly while generating a new web meeting invite.

